2019 Rechartering

Kim Fleming
District Commissioner
k.s.fleming@att.net

Mark Balbes
Assistant District Commissioner
mark@balbes.com
Please hold questions until the end unless they are specifically about general information on the slide.
Last minute changes

• New background-check authorization forms will be required of all registered scouters.

• National fee is increasing. We will know the new amount by October 23.
Schedule

October:
• Recharter packets distributed at Roundtable
• Recharter training at Roundtable
• Units log in to Online Rechartering

November:
• Completed packets may be turned in at the November Roundtable
• All paperwork due November 27, 2019
• Council processes recharter paperwork
• Units clean up paperwork error issues (fees, signatures, youth or adult applications, YPT expired)

December:
• Council processes recharter paperwork
• Units clean up paperwork error issues (fees, signatures, youth or adult applications, YPT expired)

January
• Nothing to do because all units are rechartered
Rechartering in a Nutshell

- Recharter paperwork is due November 27.
- **Registration fee will be announced on October 23.**
- Charter can be signed electronically by the COR.
- Adult apps only require COR signature.
- YPT certificate required for all new adult membership applications.
- Paperwork still must be turned in to Council either physically or, if everything is electronic, by email.
- Same process as last year for follow up.
What’s in the packet

1. Charter renewal guide
2. Checklist for completed charter renewal
3. Unit roster
4. JTE scorecard
5. Annual Charter Agreement
6. How to log your service hours
7. Unit manpower roster
8. Friends of Scouting presentation form
9. Background check form
Greater St. Louis Area Council
2019 Charter Renewal Guide
Due November 27th, 2019

District: Big Muddy  Unit Type: Crew  Unit #: 7004
Access Code: 102317347
District Commissioner: Cory Fligor
(618) 457-4471  technerd89@gmail.com
District Executive: Nicholas Mertens
573-335-3346  nick.mertens@scouting.org

Write your new password here: ________________

Recommendations for Success:

- Each unit should select one adult to complete this charter renewal process
- Recharter System opens online October 1, 2019. Log in ASAP.
- Review unit roster with unit commissioner to ensure all renewing youth and adults are registered and adults have a current youth protection certificate
JTE Score Card

Due by November 27

Turn in form regardless of your rating. Base on schedule through December 2019.
Checklist for Completed Charter Renewal

- All pages of the Charter Renewal have been printed including the cover page.
- All signatures have been acquired on the printed Charter Renewal unless e-signed.
- All signatures have been acquired on the Charter Annual Agreement.
- Friends of Scouting presentation form (with presentation date listed) is turned in.
- Journey to Excellence scored card is turned in.
- All adult leaders and youth listed on the printed Charter Renewal cover page who need new applications, those applications and adult YPT certificates and fees are enclosed.
- Are there any adults that need to complete Youth Protection Training? If so, their certificates must be turned in with recharter paperwork.
- Checks are enclosed and made payable to “GSLAC”.
How to Log Your Service Hours
https://stlbsa.org/activities/community-service-log

Start now reporting all service hours. It is a key measurement goal in the Journey to Excellence program!

Improve your Journey to Excellence score!
LOG YOUR SERVICE HOURS!
Complete and Return this form with your Unit Charter Renewal paperwork.

# Units Manpower Roster

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Home Phone</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activities Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advancement Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Camping Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Popcorn Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Pack/Troop/Varsity/Crew/Ship #  ___________________ District  ___________________

Circle One
THE ANNUAL CHARTER AGREEMENT BETWEEN:

_________________________________________ and the __________________________ Council, BSA

Chartered Organization Local Council

Pack No. ______  Troop No. ______  Team No. ______  Crew No. ______  Ship No. ______

(Please identify those units chartered by the Chartered Organization.)

The purpose of the Boy Scouts of America (BSA) program is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values and principles taught in the Scout Oath and Scout Law.

The Chartered Organization, as a duly constituted organization that serves youth, desires to use the program(s) of the BSA to further its mission respecting the youth it supports. The Local Council provides the support and service necessary to help the Chartered Organization succeed in its use of Scouting.

The Chartered Organization agrees to:

- Use Scouting to further the Chartered Organization’s aims and values for youth.
- Conduct the Scouting program consistent with BSA rules, regulations, and policies. They may be found on the My Scouting website and at the following location: www.scouting.org/Membership/Charter_Orgs/resources.aspx.
- Be represented in the Local Council and the local Scouting district by a Chartered Organization Representative (COR), who will be appointed by the Chartered Organization. The COR will be the point of contact between the Chartered Organization and the Local Council; will serve as a voting member of district and council committees on which the COR serves; and will, with the Chartered Organization, select and approve volunteer leaders for submission to the Local Council for its consideration. The COR will work with the unit committees sponsored by the Chartered Organization.
- Support unit committee(s) made up of at least three persons for each unit.
- Assure that adults selected as unit leaders are suitable by, at a minimum, having the appropriate leaders of the Chartered Organization review and sign each application.
- Ensure appropriate facilities for the unit for its regular meetings to facilitate the aims of the Chartered Organization and Scouting.
- Encourage adult leaders to receive additional applicable training made available by the council.

The Local Council agrees to:

- Respect the aims and objectives of the Chartered Organization and assist the Chartered Organization by making available Scouting resources.
- Make available to the Chartered Organization and its units and members program training, program resources, and other Scouting support services.
- Make available training and support for the Chartered Organization and for the COR, the primary link between the Chartered Organization, the Local Council, and the BSA. Track and require all unit leaders to attend BSA Youth Protection Training.
- Conduct criminal background checks on adult leaders approved by the Chartered Organization.
- Provide camping opportunities, administrative support, and professional staff to assist the Chartered Organization in developing a successful Scouting program.
- Provide primary general liability insurance to cover the Chartered Organization, its board, officers, COR, employees, and Scouting members and volunteers for authorized Scouting activities. Indemnify the Chartered Organization in accordance with the resolutions and policies of the National Executive Board of the Boy Scouts of America.

Signed ___________________________  Title ___________________________  Date ______

For the chartered organization

Signed ___________________________  Title ___________________________  Date ______

For the BSA local council

Signed ___________________________  Title ___________________________  Date ______

Chartered Organization Representative

Institutional Head or COR

Commissioner or professional

Institutional Head or COR

Prepared. For Life.
Background Check Form

- There will be enough forms for all leaders in each unit in the recharter packets.
- Forms may only be turned in manually. This will not be available online to submit.
- The National office plans to have all adults submit this form every 5 years.
- If forms are missing from submitted recharter paperwork, we will handle this the same way at leaders without YPT. If there are enough adults to recharter the unit, we will remove the defective leaders and post the unit.
Missouri Care

- State funded insurance for Missouri residents only
- Will pay for youth to join youth serving organizations
- This can take the place of financial assistance requests
- We need to take advantage of this to reduce the number of financial assistance requests
- These forms can **ONLY** be filled out during recharter time. The forms cannot be submitted during any other time but recharter time.
- Make sure that your leaders and parents know that this an option
- Have questions? Call Member Services at **1-800-322-6027**.
How To Start

• Have your rechartering packet with unit access code
• Know who is continuing and who is dropping
• Contact your COR to let them know you will need their signature soon
• Collect fees
  – $40 per unit
  – Registration fees TBD
  – $12 per person for Boys Life
• Install Adobe Reader to print final Charter Renewal report
• Install a supported browser
  – Internet Explorer, Chrome, Firefox
Updated Internet Recharter
Access codes still distributed by Council

Welcome and thank you for using Internet Rechartering from Boy Scouts of America. Internet Rechartering allows you to renew your unit's charter online and perform the following actions:

- Select members from your existing charter roster,
- Promote members from another unit,
- Add new members,
- Update member information, and
- Print a summary of costs associated with the new charter.

Before beginning Internet Rechartering, collect all member information, including new member forms with the appropriate signatures. To complete the process, you must be connected to a printer to print the final report for signature.

If you are a new user, you can consult the help and the tutorial for instructions on using Internet Rechartering.

New member applications
For additional adult or youth membership applications: Membership Applications.

REGISTER
First Time User

LOG IN
Returning User
New Branded Look and improved navigation

Internet Rechartering - Shenandoah Area Council: Pack 0123

STEP 2 OF 6: SELECT MEMBERS FOR RENEWAL

Below is your current roster.

All members are selected for renewal. Deselect the Renew check box for any members not renewing. When finished, click Next.

Note: Non-paid members should be automatically selected to renew. Fee status will be determined later.

<table>
<thead>
<tr>
<th>Renew Name</th>
<th>Street Address</th>
<th>Adult</th>
<th>Position</th>
<th>Person ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>A A</td>
<td>1. Unit College Scouter Reserve</td>
<td>Adult</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Juliet</td>
<td>Grand View Rd</td>
<td>Adult</td>
<td>1. Committee Member</td>
<td>12281</td>
</tr>
<tr>
<td>Michael</td>
<td>Grand View Rd</td>
<td>Adult</td>
<td>1. Committee Chairman</td>
<td>11919</td>
</tr>
<tr>
<td>Herschel</td>
<td>PO Box</td>
<td>Adult</td>
<td>1. Executive Officer</td>
<td>13359</td>
</tr>
</tbody>
</table>
Youth Protection Training will be Required for each adult volunteer on the recharter
Unit Renewal Reports – Full and Summary – will remain available for use as needed.
Chartered Org rep logs in to the same account to sign.
Electronic Payment

[Image of an electronic payment interface with options for payment methods and registration details.]
Payment Confirmation
Turn in Unit Paperwork

- Print out the Charter Renewal including cover page
- Get the signatures (Charter Renewal (unless signed online), JTE Form, Annual Charter Agreement)
- Turn in the Background Check Authorizations for all Scouters
- Turn in to Council with payment and applications for new members (unless paid online)
  - Don’t prefill the check in case changes are needed at turn-in
Turn In Options

The intent is for a knowledgeable person to review the paperwork for potential errors before it is sent to Council.

1. November /December Roundtable
2. A Commissioner
3. District Professional
4. GSLAC Office
5. Do not turn in at Cape or Belleville Scout Shops
6. Do not mail the paperwork
The Council Process

• Registrar will check and accept recharter packets at GSLAC Council office.

• Error items will be emailed by staff to the unit representative doing rechartering, Unit Key 3, a District Professional and District Commissioner who will forward to UC & ADC

• ALL Errors must be cleared before the Unit can be Chartered for 2020
Questions

Please contact your Council for information.