December Recharter Unit Timeline

Key 3 meet with Unit Commissioner — **Aug 1**

Assign Recharter Champion — **Aug 7**

Review Recharter Resources — **Aug 14**

Begin Membership Inventory — **Aug 21**

Identify Expiring YPT — **Sep 1**

Attend Recharter Training — **Sep 14**

Internet Recharter Opens — **Oct 1**

Begin collecting fees — **Oct 1**

Finalize Membership Inventory from fall recruiting / Update Internet Recharter Roster — **Oct 1 to Nov 14**

Final review submit recharter — **Nov 15**

Confirm Key 3 approval — **Nov 15**

Council receives recharter — **Nov 16**

Council reviews and processes recharters / Units resolve defects — **Dec 1-31**
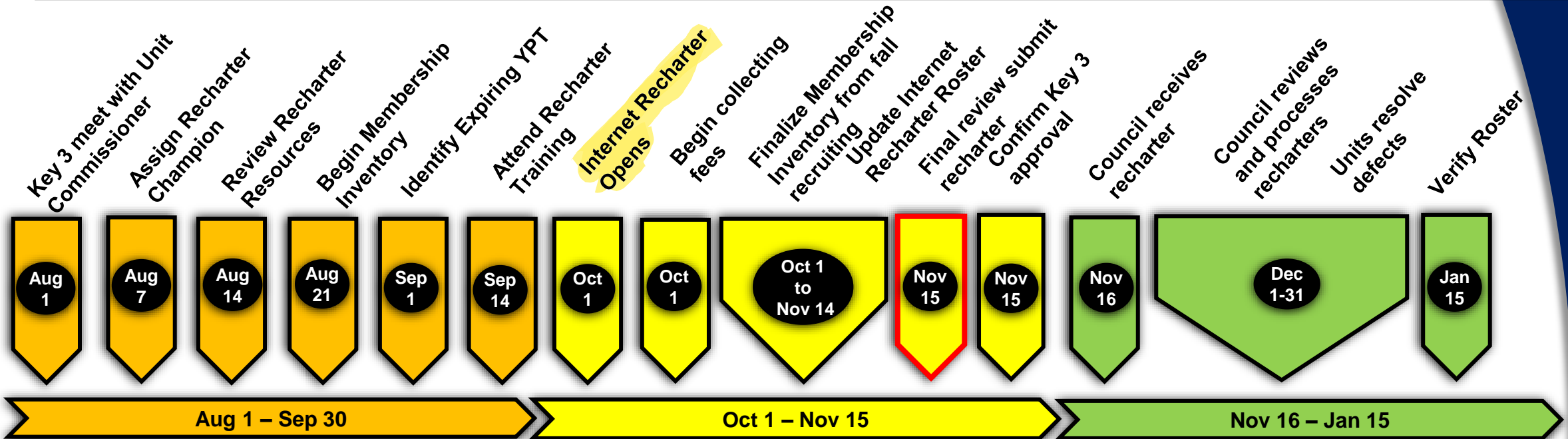
Verify Roster — **Jan 15**

Aug 1 – Sep 30

Oct 1 – Nov 15

Nov 16 – Jan 15

You should be here now

Stage 1 - Recharter Prep
1. Meet with unit commissioner review recharter timeline
2. Assign recharter champion
3. Review recharter resources
4. Begin membership inventory
5. Identify YPT expiring before Mar 1

Stage 2 - Internet Recharter
1. Update/Add/Remove members from roster
2. Re-check and verify YPT training
3. Finalize membership inventory/fall recruitment
4. Collect fees & submit roster
5. Member of key 3 approves

Stage 3 - Council Process
1. Council receives recharter
2. Validates recharter
3. Unit resolve defects or missing paperwork
4. Unit verifies My.Scouting roster