



## Agenda

**Please Make Sure you have  
Registered and Picked Up  
Your Life to Eagle Handout!**

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BOY SCOUTS OF AMERICA®



# Eagle Scout Life to Eagle Seminar Greater St. Louis Area Council New Horizons District Eagle Board Review Staff



**September, 2022**  
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# Agenda

- ▶ Review Eagle Requirements
- ▶ Ideas for Projects
- ▶ Service Project Proposal
- ▶ Service Project Plan
- ▶ Service Project Report
- ▶ Life Purpose and Ambition Statement
- ▶ Questions and Answers
- ▶ Become a Reviewer and/or Troop Mentors

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# Purpose of Life to Eagle Seminar

- ▶ Encourage and Explain the advantages of being an Eagle Scout
- ▶ Provide you with usable information on how to do your Project
- ▶ To better prepare you for Eagle Boards of Review. There are two Boards. Service Project Approval and Service Project Report (Final)
- ▶ Recommend Getting an Eagle Coach or Mentor. A Scouting Guide to help you.

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# Requirements for Eagle Scout

- 1. Be ACTIVE in your troop, crew, or ship (as defined by your unit) for at least 6 months after you have achieved the rank of Life Scout.**
  - ▶ Does it have to be continuous?
    - ▶ **No.** Any six-month period since your Life Board of Review is sufficient.
    - ▶ It does **not** have to be the most recent six months.
- 2. Demonstrate that you live by the principles of the Scout Oath, Motto, Law, and Outdoor Code in your life.**
- 3. Earn a total of 21 merit badges (14 required badges, 7 elective-1 new). List the unit, month, day, and year the merit badge was earned (as listed on the Eagle Scout Application).**

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## Requirements for Eagle Scout

4. While a Life Scout, serve actively for a period of 6 months in one or more of the positions of responsibility.

List only those positions after held fully after the Life board of review date.

5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any not-for-profit organization for example your religious institution, school, or community agency.

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# Requirements for Eagle Scout

6. Take part in a Unit Leader conference with your unit leader.

7. Successfully complete an Eagle Scout Board of Review.

Requirements 1 through 6 must be completed prior to your 18<sup>th</sup> birthday.

An Eagle Board should occur before their 18<sup>th</sup> birthday. However, it may occur up to 24 months after a Scout's 18 Birthday. (GTA 8.0.3.1)

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# Project Proposal Requirements

## An Eagle Scout project:

- ▶ Demonstrates an opportunity to “plan, develop, and give leadership to others”
- ▶ An organization of individuals to complete a common goal.
- ▶ A new element that delivers additional value. It is not routine labor or maintenance of a benefactor’s existing property or facilities.
- ▶ The project is started, developed, and completed by the scout largely from scratch. It is not the completion of a previous effort. The project is to be started and largely completed by the scout, under his supervision, and requires no initial setup or subsequent work by others.

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# Project Proposal Requirements

## An Eagle Scout project:

- ▶ The project is to be for a not-for-profit organization, excluding the BSA. It also excludes a business or commercial venture as a benefactor.
- ▶ Project is to be self-sufficient. They are not solely a Fundraiser. Fundraising, which follows BSA requirements, may be used to pay for the project.

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# Acceptable Eagle Scout Projects

Previous examples of projects include:

- Bookcases
- Book, music or sporting equipment drive, equipment cleaned, restored and organized
- Bird/Bat houses
- Trail construction
- Outdoor classroom
- Little Library
- Park kiosk
- Benches
- Animal Habitats
- Retaining walls
- Above ground planters
- Memorial garden
- Produce educational videos
- Flag retirement box

Service, Leadership, and Project Magnitude are to be individually evaluated in any project. There are no automatically accepted projects.

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# Acceptable Benefactors

**Not for profit agencies, including:**

- ▶ **City, County, or State Parks**
- ▶ **Missouri Nature Preserves**
- ▶ **Animal Sanctuary Shelters (Wolf, Bird, or Dogs/Cats)**
- ▶ **Nursing or Extended Care Homes**
- ▶ **Library**
- ▶ **School**
- ▶ **Service Social Organization; Elks, Lions, Shriners**

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## How Big A Project?

- ▶ No specific requirement
- ▶ Should be a challenge to the Scout, but reasonable and feasible to complete
- ▶ Must show planning, development, and demonstrate leadership of others.
- ▶ Must have two deep YPT leadership.

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# Safety

- ▶ **Communication – Copy two adults on all texts, emails, or other written material. Have a second adult listen to all phone calls and at attendance at all meetings.**
- ▶ **Assign a dedicated adult to monitor safety (a possible parent role).**
- ▶ **Follow covid health and safety guidelines.**
- ▶ **Is the project safe? Follow the Guide to Safe Scouting**
  - ▶ Two deep leadership
  - ▶ YPT requirements. The minimum scouting group is two youth and two adults.
  - ▶ Tools Use for Youth - <https://filestore.scouting.org/filestore/healthsafety/pdf/680-028.pdf> if using tools a copy should be in your plan workbook and onsite during work.
  - ▶ Ladder use, etc.



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# Approval Criteria

- ▶ The project IDEA and PROPOSAL must be approved and required signatures are:
  - ▶ Scout - Of Course
  - ▶ Benefiting Organization
  - ▶ Unit Leader
  - ▶ Unit Committee Rep.
  - ▶ Finally - District Eagle Board
- ▶ *These signatures and approvals are required before you start your project !!*

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# Approval Criteria

You must use the **MOST CURRENT** Eagle Scout Service Project Workbook in meeting this requirement.

[Eagle Scout Service Project Workbook | Boy Scouts of America \(@scouting.org\)](#) or

[www://Scouting.org/Programs/Scouts-bsa/advancement-and-awards/Eagle-Scout-workbook/](http://www://Scouting.org/Programs/Scouts-bsa/advancement-and-awards/Eagle-Scout-workbook/)

Scout Book down-load also.

Must be Typed or in Pen; Not Pencil

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# The Five Tests of an Acceptable Eagle Scout Service Project

The proposal is an overview, but also the beginning of planning. It shows the unit leader and representatives of a unit committee, district, or council that the following tests can be met.

1. The project provides sufficient opportunity to meet the requirements. Detail is provided by the scout in the project book.
2. The project appears to be feasible.
3. Safety issues will be addressed.
4. Action steps for further detailed planning are included.
5. The Scout is on the right track with a reasonable chance for a positive experience.

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# Family Roles

## ▶ Scouts Role

- ▶ Demonstrate an opportunity to “plan, develop, and give leadership to others by leading an effective Eagle Scout Project Implementation

## ▶ Parents Role

- ▶ Support your scout, but do not lead or implement the project. Parents can provide funds, transportation, food, and be proofreaders. During project implementation, excellent roles are safety officer and photographer. If safe tool use does require those over 18 to use tools, please ask another adult, scout leader, uncle, or family friend to assist. Parents should not perform this role.

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# Introduction of the Project

- ▶ Project Definition
- ▶ Project Approval
- ▶ Project Planning
- ▶ Project Scheduling
- ▶ Project Control
- ▶ Project Completion

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# Project Definition

- ▶ Who is the benefiting organization
- ▶ How is the organization going to benefit?
- ▶ What does the project involve?
- ▶ What are the risks?
- ▶ What are the challenges?

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# Service Project Proposal

▶ **The Workbook's Service Project Proposal is Divided into Specific Topics:**

1. Project Description and Benefit
2. Giving Leadership
3. Materials and Supplies
4. Tools, and who may use them
5. Permits needed
6. Preliminary Cost Estimate
7. Project Phases
8. Logistics
9. Safety
10. Further Plans

▶ **Your proposal must be approved by the District Eagle Board of Review before you begin any work, raise any money, or obtain any materials!**

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# Preliminary Cost Estimate - Considerations

- ▶ **Discuss with your coach and benefactor how much it is going to cost?**
- ▶ **Will the benefiting organization provide funds or materials?**
- ▶ **Will you get donations? Make clear to donors funds are to be spent.**
- ▶ **Is a fundraiser proposed?**
  - ▶ May need a Fundraising Application if you have \$250 from outside of your family, benefiting organization, unit's chartered organization, and unit members
- ▶ **Beneficiary is to retain any leftover funds**
- ▶ **Keep receipts of materials, supplies, and tools purchased. Any surplus gets turned over to the beneficiary.**

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# Preliminary Reviews

- ▶ Discuss the project with your unit leader, advancement chairman, eagle coach, and/or mentor. Ask questions and consider their advice.
- ▶ Review all materials collected
- ▶ Will this project work?
- ▶ Does this meet project acceptance criteria?

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# Project Proposal Signatures

- ▶ Give a copy of the Project Proposal to
  - ▶ Benefitting Organization
  - ▶ Unit Leader
  - ▶ Unit Committee

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# Getting Project Approval: Benefiting Organization

- ▶ Setup a meeting
- ▶ Review the plan for the site
- ▶ Review Cost of the Work
- ▶ Review Organization's Responsibilities
- ▶ Give Organization a copy of the proposal
  
- ▶ Get the Organization's Signature Approval

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# Getting Project Approval: Unit Leader Approval

Your unit should offer you an experienced Eagle Scout Coach/Mentor. Experience indicates that this is an important success factor. If your unit does not offer one, please contact John Klos at [Klos41@msn.com](mailto:Klos41@msn.com).

- ▶ Setup a meeting
- ▶ Review the plan
- ▶ Fit it into the Unit's schedule
- ▶ Review Responsibilities
- ▶ Review Safety
  
- ▶ Get the Unit Leader's Signature

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# Getting Project Approval: Unit Committee Approval

- ▶ **Get on the agenda**
- ▶ **Sell the plan. Provide a copy of the plan to the Committee**
- ▶ **Confirm the Unit's Involvement and Support**
- ▶ **Discuss Safety and Transportation Issues**
  
- ▶ **Obtain the Committee's Signature**

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# Getting Project Approval: District Eagle Board

- ▶ **Speak clearly slowly and leave your name, unit number, and phone number, with voice mail established, and an email that you monitor. Failure to return the Eagle Boards call in a timely manner may result in otherwise unnecessary delay.**
- ▶ **Attend an Eagle Board of Review Project Review and receive approval.**
- ▶ **Your unit leader, unit committee member, and benefiting organization need to approve your proposal before scheduling your District board**
- ▶ **The Scout must call the Eagle Board's Appointment Line (314-384-2482) to request an appointment**

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# Getting Project Approval: District Eagle Board

- ▶ Provide the Original Signed Proposal and 3 copies of the Proposal at the time of your Board of Review
- ▶ Reviews are busy people and will make every effort to return the call within 2 days. If they have not returned the call by day 4 you may call them again or demonstrate leadership by having a scouting leader assist you in contacting them. We know that they want to help by parents should not follow up.
- ▶ Get the Eagle Review Board's Approval

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# Project Planning

- ▶ Use the project planning section of your workbook. This may be your most helpful tool.
- ▶ Discuss with your benefiting organization.
- ▶ Determine the Tasks
  - ▶ Determine the Equipment / Persons / Materials Required
  - ▶ Determine how long it is going to take to do the task (keep track of minutes/hours)
- ▶ ***Any Deviations from the Approved Proposal, You MUST notify and get approval from the Eagle Board Weekly Coordinator. Deviations in quantity, size, concept, scope, and magnitude need approval.***

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# Define the Project: Review Meeting Items

- ▶ **Ask enough questions to help adequately complete the project!**
- ▶ **Any Special Conditions**
  - ▶ Transportation Needs
  - ▶ Special Equipment Needs
  - ▶ Safety Requirements
- ▶ **The Eagle Board wants you to succeed. This planning and review process is to help secure your success. Questions may be thought-provoking or cause you to reconsider your plan. But our intention is simply to help you succeed.**

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# Planning Definition

- ▶ **Begins after the Proposal Review Meeting**
- ▶ **Complete scope of work that you are responsible for**
- ▶ **Define all general tasks related to the project**
- ▶ **Define all areas, and the tasks related to individual areas**
- ▶ **Define all resources required for the project based on skill**

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# Planning the Project: Identify Tasks

- ▶ Duration of each task
- ▶ General Project Tasks
- ▶ Implementation Tasks
- ▶ Completion Tasks
- ▶ Group Tasks
- ▶ *Use of a computer will greatly assist you !!*

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# Planning the Project: General Project Tasks

- ▶ **Plan/Schedule/Visit Work Site**
- ▶ **Meetings**
- ▶ **Making Handouts**
- ▶ **Phone Calls/Appointments**
- ▶ **Material Gathering**
- ▶ **Tools Gathering**
- ▶ **Fund Raising**

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# Planning the Project: Identify Resources

- ▶ Will help you delegate the project.
- ▶ Take advantage of their experience, knowledge, and expertise.
- ▶ Remember, You are the Project Leader.
- ▶ Must have Two Deep YPT Leadership.

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# Obstacles to Success

- ▶ Lack of Planning for Contingencies
- ▶ Procrastination
- ▶ Job Too Big/Costly
- ▶ Underestimate Time
- ▶ Failure to Prepare
- ▶ Not Focusing - Many Distractions
- ▶ Lack of personnel commitment to the project from beginning to end.
- ▶ Using outside resources, which deliver a partially completed package, to assist in starting or completing the project is not allowed.

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# Completing the Project Report

## Recording Activity

### ▶ Try to enter each day's activity that day

- ▶ Begin with early thoughts about project selection all the way thru the completion of your project. Track your Time to the quarter-hour.

### Eagle Scout Project Time Accounting

<u>Date</u>	<u>Action</u>	<u>Eagle Candidate</u>	<u>Other Scouts</u>	<u>Scouting Leaders</u>	<u>Other Youth</u>	<u>Other Adults</u>	<u>Total</u>
6/1/2022	Project Research	8					8
6/5/2022	Meeting with Mentor	2.5		2.5			5
6/12/2022	Development	8	2	2			12
6/17/2022	EBOR	1		3			4
7/1/2022	Shopping	1.5	2	1	0	1	5.5

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# Completing the Project Report

## Total Hours

- ▶ With each activity that you enter also record the time spent
- ▶ All worker's hours are to be recorded (from planning stages to final completion)
- ▶ A manageable project can be 60 to 400 total hours – there is no minimum hour requirement. Should be more than 24.

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# Completing the Project Report

## Deviations from the Plan

- ▶ Record any positive or negative deviations and explain
- ▶ Any major deviations or changes MUST be Notifications to your Eagle Board!! Call your weekly chair.
- ▶ Add a Plaque to acknowledge all of your work and planning on the Project.

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# Completing Your Project Report

## Insert Dates

- ▶ Start of Project
- ▶ End of Project

## Final Signatures

- 1) Signature of Applicant
- 2) Unit Leader, and
- 3) Recipient of project

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# Life Purpose Ambition Overview

- ▶ Not an autobiography or historical reflection of their life to date.
- ▶ This statement will be an opportunity to tell your board what else you do outside of scouting and how you plan to use ALL that you've learned in Scouting leadership skills to benefit future outside activities and pursue life purpose
- ▶ Your Values, Ambitions, and your Life's Purpose, who YOU are on the inside, and the impact Scouting has had on your life. How to apply Scouting ethics in college and work.
- ▶ Share what is really going on in your life; where and what you wish to accomplish, their vision of what they believe their Life's Purpose is. This should be about one to two pages long.

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# Final EBOR: Completing the Process

- ▶ Obtain signatures – Beneficiary’s signature must be complete before their 18th birthday.
- ▶ All 21 merit badges must be obtained by the Scout’s 18th birthday.
- ▶ Scouts must complete the EBOR process within two years of their 18th birthday.
- ▶ References and 5 letters of recommendation must match the application front page.
  - ▶ Teachers, religious leaders, neighbors, employers are good subjects to write letters. Minimize Scout leaders and parents.

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# Final EBOR: Completing the Process

- ▶ **Unit Leader's Conference**
- ▶ **Examine all paperwork for accuracy**
- ▶ **Final check all dates on the application**
- ▶ **Sign application in appropriate spots**
- ▶ **Turn the completed form into the Council Office**
- ▶ **The Scout must call the Eagle Board's Appointment Line (314-384-2482) to request an appointment. Leave phone number and name. Callers' voicemail should be set up to receive a response.**
- ▶ **If the Scout needs to follow up with the EBOR, or is not getting a response, the mentor or Scoutmaster may assist. Parents should refrain from calling.**

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## Final Board of Review

- ▶ Turn the project workbook (original and 3 copies, or PDF with approval), 5 Letters of Recommendation (LOR), Statement of Life Ambitions, and Eagle Application paper to the District Eagle Board for the final review.
- ▶ Scouts (and family) should only receive LOR in sealed envelopes.
- ▶ Relatives, Friends, Mentors, Coaches, or Unit Leadership cannot be members of the District EBOR.
- ▶ Again, anyone adult Unit Representative can observe the EBOR, in Silence. Parents are asked to excuse themselves.
- ▶ If virtual, observers DO not use the Scouts Zoom registration to sign into the session. Observers, please sign in as yourself.

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# Final Board of Review

- ▶ **Neat Appearance**
- ▶ **Class A Uniform as Determined by Your Unit**
- ▶ **Be Respectful and Polite**
- ▶ **Know the Scout Law, Motto, Oath, Slogan, and the Outdoor Code.**
- ▶ **You should already be well prepared!!**

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## **In Summary: Key Points for Consideration**

- ▶ **Know & Review Eagle Requirements**
- ▶ **Life to Eagle Seminars – Give you the knowledge to succeed**
- ▶ **Parent role of support**
- ▶ **Get a Coach or Mentor – Experienced / Trained Leaders help**
- ▶ **Project Proposal Selection**
- ▶ **Proposal, Signatures & Approval**
- ▶ **Project Planning, & Reporting**
- ▶ **Carrying Out the Project & Reporting**
- ▶ **Life Purpose & Ambition Statement**

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# Final Board of Review

- ▶ After approval by the BOR, The Eagle Application, and Advancement Report are turned into the Council Office
- ▶ *Then you may plan your party!*
- ▶ Wait for the approval of National prior to scheduling your Court of Honor and putting on a Resume or Job Application.
  - ▶ Typically 3-6 weeks until they reply

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# Question and Answer Session

- Questions?
- Be A Reviewer.



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