

# District Executive

**Position:** District Executive

**Position location:**

- Alton, Illinois
- Cape Girardeau, Missouri
- Edwardsville, Illinois
- Marion, Illinois

**Council website:** [www.stlbsa.org](http://www.stlbsa.org)

## Position Overview

Serves as manager and operating officer of the district and is responsible for the effective organization, operation, and promotion of the council program within the district. Is responsible for the achievement of district objectives, including the goals. Works with volunteer staff to fulfill their functions and facilitate the optimum collaboration between the district and the council.

## Responsibilities

- Work with volunteers and other community and business leaders to identify, recruit, train, guide, and inspire them to become involved in BSA's youth programs.
- Achieve progress towards specific goals and objectives which include, but are not limited to: program development through collaborative relationships, volunteer recruitment and training, fundraising, membership recruitment and retention, community relations.
- Be responsible for extending programs to religious, civic, fraternal, educational, and other community-based organizations through volunteers.
- Secure adequate financial support for programs in assigned area. Achieve net income and participation objectives for assigned day camps and activities.
- Recruit leadership for finance campaign efforts to meet the financial needs of the organization.
- Collaborate with adult volunteers and oversee achievement of training for their respective role.
- Be a good role model and recognize the importance of working relationships with other professionals and volunteers. The District Executive must have excellent communication skills and be able to explain the BSA youth program's goals and objectives to the public.
- Provide quality service through timely communication, regular meetings, training events and activities.
- Have a willingness and ability to devote long and irregular hours to achieve Council and District objectives.

## Education

Bachelor's degree from an accredited college or university

## Qualifications

- Strong marketing, fund-raising and program development background is highly desired.
- Non-profit, fundraising or sales experience is a plus.
- Must be comfortable with public speaking and interacting with diverse audiences. Excellent people skills, enthusiastic, punctual, responsible and creative.
- Self-motivated individual with solid time management skills and strong organizational skills in management, budgeting, and planning.
- Committed to personal and professional productivity, while maintaining high ethical and professional working standards.
- Must be willing to accept and meet the Boy Scout of America's leadership and membership standards and subscribe to the Scout Oath and Law.
- Attained 21 years of age or older unless prohibited by any applicable law.
- Ability to work varied hours when necessary, evening activities and weekend work is frequently required to achieve positive objectives.
- Ability to travel for training at least once a year for one to two weeks.
- A Scouting background is helpful but not required for employment.
- Offers for employment are subject to criminal, reference and motor vehicle background checks.

### **Benefits**

The Greater St. Louis Area Council is an equal opportunity employer. Professional Scouting offers benefits to include medical, prescription coverage, dental, vision, life-insurance, long-term disability, accidental death, family medical leave, maternity leave, a defined benefit retirement plan, plus compensation for authorized and approved business-related expenses to include phone and mileage reimbursement. We also offer generous vacation policy and holiday observances.

**Salary Range:** \$41,000 - \$43,500, annually.

**How to apply:** Submit a cover letter and resume to [hr@stlbsa.org](mailto:hr@stlbsa.org). Please reference specific position location in the subject line. Only the most qualified candidates will be contacted.