

How Scouts will Print Their Blue Cards

Approximately two weeks after an event you can begin printing your Blue Cards.

1. Go to your email registration confirmation.
2. Click the on your registration number (begins with 312)

Merit Badges that are completed will have the event logo or the counselor's name on the counselor signature line and it will indicate that the requirements have been completed.

If the Merit Badge has not been completed no signature or logo will appear on the line and only the requirements completed will show on the Blue Card.

3. Print the blue card.
4. Present blue cards for completed merit badges to unit leaders. They will record the badge in the scout's records.
5. Continue to work with the counselor to complete outstanding requirements.
6. The counselor will report additional completed requirements to the office.
7. The office will update the blue card file.

If you cannot access your Blue Card(s) or you feel that there is an error, please send an email to Donna Baer at donna.baer@scouting.org

Note: after the requirements have been recorded you may receive an email with a link to your registration: in case you cannot locate your registration confirmation. This would be sent by email to the person who made the registration. Please watch junk mail if you do not see an email in your regular mailbox.


Step by Step Instructions

Click on “Reports” Tab

Click on “Blue Cards – Plain Paper”.

Communications MB - 2023 Communications Merit Badge

 Participants

 Payment

 Reports

Reports

Class Schedule

Attendee report showing each Scout's class or merit badge schedule on a separate page

Blue Cards - Plain Paper

Blue Cards printed to plain 8.5 x 11 paper.

Step 3 – Click on “Preview Report”

Step 4 – Print on paper, the color of the paper doesn't matter.

